



Indian Association for the Study of
Conservation of Cultural Property
New Delhi

Byelaws of the association

Aims and Objectives

- To provide professional center devoted to the cause of conservation and study of cultural property including historic, archaeological , ethnographical, artistic, archival and other materials in libraries, manuscript depositories and museums.
- To co-ordinate the efforts of various centers and to improve knowledge and the methods of conservation of material of various types.
- To ensure dissemination of technical knowledge and information related to conservation. To achieve this end, the association may organize regular seminars and conferences, bring out appropriate publications and circulate the information by any other means.
- To make efforts to maintain high standards in the field of conservation.
- To advise or to help in securing advice through one of its members on all technical matters.
- To maintain contact with other bodies in India and abroad, with similar aims and objectives, examples are IIC, ICOM committee for museum laboratories, the ICOMOS, Rome centre, the ICOM Indian national commission and the museum association of India.

2.1 Subscription for three categories of members shall be:

Active member	-	Rs. 10/- Per annum	} Old rates
Associate member	-	Rs. 5/- Per annum	
Institutional member	-	Rs. 25/- Per annum	

2.1.1.1 The subscription year will be from 1st January to 31st December of a calendar year.

2.1.1.2 Subscription shall fall due on 1st January every year and shall be paid by 31st March each year.

2.1.2.1 No free subscription shall be issued to members whose subscription for the current year has not been paid.

2.1.1.3 Members who have not resigned before the last day of December shall be liable to pay the subscription for the following year.

2.1.1.4 The liability of member is to the extent of his subscription in arrears.

2.2 Grant in aid received from the central or state government.

2.3 Donation received from charitable trusts, funds, benevolent Institutions or individuals.

2.4 Money raised through sales of publications.

2.5 The funds of association shall be operated in a scheduled bank jointly by two office bearers nominated by Executive Committee.

- 3.0 Management
- 3.1 Active members of the association including the nominees of Institutional members shall constitute the General Body of the association.
 - 3.1.1 The General Body shall decide the policy and rules and regulations of the association.
 - 3.1.2 The General Body shall meet at least once in year (October – December).
 - 3.1.3 An extraordinary meeting of the General Body may be called on requisition signed by 15 active members.
 - 3.1.4 Notice and agenda for the General Body meeting or extraordinary meeting shall be sent to all members before 30 days of the date announced for the meeting.
 - 3.1.5 All notices and communication to the member shall be deemed to be duly and sufficiently given if sent by post contained in a prepaid envelope addressed at a members address duly registered in the association records. Non- receipt of such notice by any member shall not invalidate any resolution passed or proceedings held at any meeting.
 - 3.1.6.1 At least one third of active on role shall form the quorum for general body meeting.
 - 3.1.7 A meeting adjourned for want of quorum when held again after due notice of 30 days shell need no quorum.
 - 3.1.8 Audited statement of accounts shall be passed by general body.
 - 3.1.8.1 The general body will nominate auditor or authorize the Executive committee to nominate an auditor for this purpose.
 - 3.1.9 The general body will elect the Executive committee.

3.1.10 The procedure for election may be announced by the president of the general body.

3.2 Executive committee will manage the affairs of the association and shall comprise of,

3.2.1 President (One) – Will preside at all the meetings of the association, the general body or the Executive committee. He shall have a casting vote whenever a dispute may arise.

3.2.2 Vice-President (Two) – they will assume all the powers of the president by rotation in the absence of president.

3.2.3 Secretary-cum-Treasure (One) – He will conduct all the business of the association, arrange seminars, conferences etc. in consultation with other members of the association.

He will receive money and incur expenditure on behalf of the association and maintain an account thereof.

He shall present a yearly report of the working of the association with statement of audited accounts to the general body.

3.2.4 Editor (one) - He will be responsible for compiling all the papers presented at the seminars, conferences etc. and publish the same.

He will bring out other publication on behalf of the association from time to time.

3.2.5 Members (four) - they will attend the meeting of the Executive committee whenever conveyed.

3.2.6 All the important affairs may be decided by an actual meeting of Executive committee or by agreement through circulation.

3.2.7 The quorum of four or an agreement by four members shall be valid decision in Executive committee meeting or by circulation. The Executive committee shall have a right to co-opt two more members to the Executive committee.

- 3.2.8 The Executive committee shall be competent to nominate or form sub committees for special functions and to frame rules and byelaws for the working of such sub committees.
- 3.2.9 The Executive committee shall hold office for two calendar years.
- 4.0 Cessation of Membership
- 4.1 A person shall cease to be a member of the association in case he submits his/her resignation from membership.
- 4.2 A person who does not clear his/her dues for three successive years shall cease to be a member of the association.
- 4.3 A person who is expelled from the membership of the association by the Executive committee on the grounds that he acts against the interest of association, or its office bearers or against the aims and objectives of the association.
- 5.0 Legal Liability – the association may sue or be sued in the name of the President or Secretary.
- 5.1 If judgment be recovered against the above office bearer such judgment shall not be put in force against the property or immovable of such person or office bearer but against the property and asset of the association
- 6.0 Dissolution- the association may be merged with another association or society having aims and objectives similar to the association.
- 6.1 The association may also stand dissolved provided such a decision is endorsed by three fifth of the actual members.
- 6.2 The funds or the asset of the association shall merge with the association or society with which merger takes place. In such case of dissolution the funds or asset of the association may pass on to such association or society as may be approved of for this purpose by the three fifth of active members desiring merger or dissolution.
- 6.3 The funds and assets shall not be distributed among members.